

Minco Visitor Guide

Welcome to our Fridley facility!

Overview

Welcome to the Minco Visitor's Guide. In this document you'll find information helpful in achieving a successful visit, including safety rules, export regulations, as well as food and lodging opportunities while you're in town.

About Minco

Minco provides quality engineering solutions for thermal management, temperature sensing and control, and flex circuit technologies for a variety of industry sectors.

Founded in 1956, Minco has grown into a financially strong, stable and expanding privately held company with annual revenues of over \$100 million. The company's focus on critical components for global life science, aerospace, electronics, industrial, commercial, and defense and military applications has required high quality solutions for our customers.

Minco's Fridley campus consists of four factories totaling 100,000 sq. meters and most of our 700+ employees. Our Thermal Solutions, Temperature Sensing and Control Solutions, and Flex Solutions business units are headquartered here, each with its own engineering staff and production lines. All of our components can be designed, manufactured, and integrated to perfectly fit our customers' applications while providing matched system accuracy.

Minco Products
7300 Commerce Lane NE
Minneapolis, MN 55432
763.571.3121



Mission

Through the commitment of our employees, Minco designs and manufactures innovative flexible circuits, heaters, sensors, instruments, and integrated products that maximize the reliability and performance of our customers' products.

Vision

We are a profitable and growing manufacturer of critical components for global medical, industrial, military and aerospace applications with a dynamic work environment that provides opportunities for personal growth and development.

Values

In our relationships with our customers, suppliers, fellow employees and other stakeholders, Minco is committed to living out our icare values of integrity, communication, accountability, respect, and energy.

Safety

Follow these important safety procedures while visiting the factory

Overview

Minco is committed to a safe work environment. We focus on prevention and continuous improvement and use industry best practices that comply with all applicable requirements.

We hope that you have an enjoyable and safe visit with us. To help ensure your safety while in our facility, we ask that you comply with the following rules.

Please observe the following PPE (Personal Protective Equipment) requirements:

- No open toed shoes may be worn in production areas; high-heeled shoes are not recommended.
- Safety glasses are to be worn in production areas.
- Earplugs are available for areas with high volume noise.

The following are strictly prohibited on Minco premises:

- Hazardous substances/materials, firearms and other weapons, and explosives.
- Smoking, alcohol, and drugs.
- Handling, interfering with, or attempting to operate any equipment, tooling, or parts without explicit authorization of Minco staff.
- Tampering with fire extinguishers or other safety devices.
- Nobody under the age of 18 is permitted in production areas.

Emergencies (Including Medical)

Please inform your host of any medical assistance needs that you have so that we may appropriately accommodate your visit.

- If you observe an emergency, please notify your escort immediately
- If you hear a plant alarm or siren, listen for directions from your escort. Follow the posted maps with evacuation routes and shelter-in-place locations.
- Follow your escort to designated meeting areas or safety locations and wait for an “all clear” signal.
- Please adhere to all warning signs.
- Minco has trained First Responder personnel on site.
- First Aid rooms are located throughout the facility.



Complying with Export Controls

These security policies should be followed on every visit

Overview

Minco is a manufacturer of components that are used in a variety of markets including military, aerospace, and defense. Pursuant to the International Traffic in Arms Regulations (ITAR) and the Export Administration Regulations (EAR), access to these items and their technology is forbidden to individuals who are not US persons, as defined in Part 120.15 CFR 22 Chapter I of the ITAR.

U.S. persons must provide acceptable unexpired documentation upon arrival.

Acceptable documentation includes the following:

- US Passport
- US Permanent Residency Card
- US Birth Certificate
- US Citizenship ID Card (Form I-197)
- Enhanced MN (or other issuing state) Driver's License
- Global Entry Card Showing US Citizen
- US Military Card
- Voter Registration Card
- Native American Tribal Card
- Permit for Firearm Carry or Permit to Purchase
- Documentation showing political refugee or asylee status
- Certificate of Naturalization (Form N-400)

Upon check-in at the Reception Area:

You will be asked to provide documentation supporting your status as a US person. This information is needed in the event of a plant tour. You will not be asked to provide documentation if you are not a US person. Visitors are asked to observe the following rules:

- Complete a visitor record card
- Sign in/out on *Infinity Campus*
- Be escorted at all time throughout the facility
- Wear your Minco approved identification badge

Factory Tours

Minco's production areas are considered restricted areas. Due to the sensitive nature of some of our projects, certain areas may be off limits to visitors. Please communicate to your host any special requirements or areas of interest within the facility prior to your arrival.

Electronic Devices

All visitors are respectfully asked to comply with the following:

- Cell phones and other electronic devices may be stored in your vehicle or stored in the meeting room.
- Photographs in the production area or of the production area are not permitted.
- The only acceptable photographs will be of your own models and paperwork associated with your models.
- During a plant tour, mobile phones, if permitted, should be switched to silent mode and stored securely in your pocket.
- In order to ensure everyone's safety, emailing and texting is not permitted during a tour.



Activities and Resources

Shopping, dining, and lodging while you're in town

Overview

Consider the following resources when planning your visit:

Restaurants

Biaggi's Ristorante Italiano \$\$

The Shoppes at Arbor Lakes
12051 Elm Creek Blvd.
Maple Grove, MN 55369
763.416.2225
[website](#)

La Casita \$\$

8955 Springbrook Drive
Coon Rapids, MN 55433
763.432.2479
[website](#)

Manny's \$\$\$\$

825 S Marquette Ave.,
Minneapolis, MN 55402
612.339.9900
[website](#)

Muddy Cow \$\$

133 Coon Rapids Blvd
Coon Rapids, MN
763.205.1681
[website](#)

Potbelly Sandwich Shop \$

599 Northtown Drive NE,
Blaine, MN 55434
763.780.4500
[website](#)

Sarna's Classic Grill \$\$

3939 University Ave NE
Columbia Heights, MN 55421
763.788.3939
[website](#)

Lodging

Holiday Inn Express

9333 Springbrook Dr. NW
Coon Rapids, MN 55433
763.792.9292
[website](#)

Double Tree by Hilton

2200 Freeway Blvd.
Minneapolis, MN 55432
763.566.8000
[website](#)

Staybridge Suites

7821 Elm Creek Blvd. N.
Maple Grove, MN 55369
763.494.8856
[website](#)

Shopping

Mall of America

60 E Broadway
Bloomington, MN 55425
[website](#)

The Shoppes At Arbor Lakes

12459 Elm Creek Boulevard N
Maple Grove, MN 55369
763.424.0504
[website](#)

Northtown Mall

398 Northtown Drive
Blaine, MN 55434
763.786.9705
[website](#)

Explore Minnesota

Information on visitor attractions.
[website](#)

Museums and Zoos

Bell Museum

2088 Larpenteur Avenue West
St Paul, MN 55113
612-626-9660
[website](#)

Como Park Zoo and Conservatory

1225 Estabrook Dr,
St Paul, MN 55103
651.487.8200
[website](#)

Minnesota Zoo

13000 Zoo Blvd
Apple Valley, MN 55124
952.260.6655
[website](#)

Minneapolis Institute of Art

2400 Third Avenue South
Minneapolis, MN 55404
888.642.2787
[website](#)

Science Museum of Minnesota

120 W. Kellogg Blvd.
Saint Paul, MN 55102
651.221.9444
[website](#)

Springbrook Nature Center

6431 University Ave NE
Fridley, MN 55432
763.571.3450
[website](#)

Walker Art Center

725 Vineland Place
Minneapolis, MN 55403
[website](#)