Minco is concerned for the safety of you and our employees. We are following the development of COVID-19 very closely, and in the interest of ensuring a safe and healthy work environment, we ask that you carefully complete this questionnaire prior to your travel to our facilities. You will be asked to complete the same form upon entering our facilities.

# Self-Certification Questionaire before traveling to or entering Minco

All customers, vendors, contractors, and salespeople must agree/certify to the following before entering Minco facilities:

I have observed current CDC recommendations re: wearing a face covering in public places for the last 14 days.

I have observed current CDC recommendations re: social distancing for the last 14 days.

I have observed current CDC recommendations re: maintaining good hygiene for the last 14 days.

If traveling to Minco by mass transit, I will wear/wore a face covering for the entire trip, including walking through the airport except when eating or drinking. If social distancing is/was not possible during transport, a face covering/shield will be/was worn during the trip.

Before arriving at Minco, I will take/have taken Minco’s on-line Visitor training which is found at <https://www.minco.com/aboutus> to understand Minco’s expectations of me as a guest.

I or a member of my household have/will travel internationally or domestically within 14 days prior to visit. List Cities/Countries (including layovers): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have not had close contact with a person who has been diagnosed with COVID-19 Acute Respiratory Disease in the last 14 days.\* Close contact is defined as:

Being within 6 feet (or 2 meters) of a COVID-19 case for a prolonged period of time (at least 15 minutes).  Close contact can occur while caring for, living with, visiting or sharing health care waiting area or room with an individual who has COVID-19 or having direct contact with infectious secretions of a COVID-19 case (e.g., being coughed on).

I have not/do not have a fever (greater than 38°C/100.4°F) with or without cough or congestion.\*

I have not/do not have symptoms of a respiratory or flu-like illness now or in the last 14 days.\* Symptoms may include fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea unless these symptoms can be attributed to a different health condition. For more information, see the CDC website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>.

I agree to cancel my trip/not enter Minco if I exhibit COVID-19 symptoms listed above within 14 days of my arrival.

I agree to cancel my trip/not enter Minco if I have close contact with anyone who has been diagnosed with COVID-19 within 14 days of my arrival.

I agree to inform Minco’s COVID Management specialist at 763.571.3121 and participate in Minco’s contact tracing process if I begin to exhibit COVID-19 symptoms for a period of 14 days after my visit to Minco.

Your responses to the items above will determine your eligibility to enter Minco’s facility.

**I attest that the certification I have completed above is complete, accurate and truthful.**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**All vendors, contractors, salespeople and other visitors to Minco who will be onsite at a Minco’s facility for multiple days will be asked to complete this question/certification before coming to the facility each day.**

*\*Visitors who have traveled internationally or domestically to an area experiencing an outbreak may be asked to isolate for 14 days prior to entry at Minco. Visitors who have had close contact with someone who has been diagnosed with COVID-19 will be prohibited from entering any Minco facility for 14 days starting the day you were last in close contact with the individual. Visitors will be prohibited from entering any Minco facility if any possible COVID health concerns exist. You may return to the site if you have been cleared by your doctor to return to work or normal activities.*